



**National Programme
of
Mid Day Meal in Schools
(MDMS)
Annual Work Plan & Budget
2020-21
Haryana**

**Mid Day Meal Programme
Annual Work Plan & Budget 2020-21**



1. Introduction:

1.1 Brief history

Mid-Day-Meal Scheme was launched on 15 August, 1995 in 44 educationally backward Community Development blocks of 6 districts of the State at primary level. Free dry food grains @ 3.0 Kg. (1.5 kg wheat and 1.5 kg rice) per child per month were distributed. In 1995-96, cooked food was provided in 17 blocks of these 6 districts- Bhiwani, Hisar, Mahendergarh, Rewari, Kaithal and Sirsa. The State Government spent Rs. 1.45 per child per school day as cooking cost for the same. In the year 1996-97, the scheme of cooked meal was extended to 44 more blocks (educationally backward blocks). In the year 1996-97 itself, distribution of dry food grains @ 3.0 Kg per child per month was started. In January 2003, cooked food as Mid-Day-Meal was started in 17 blocks. These blocks were having population which was economically backward and educationally backward. The cooked food was started in all the Govt., Local Bodies, and Govt. Aided Primary Schools from 15.08.2004. The Scheme was extended to all middle schools also during the year 2008-09. Govt. of India provides Wheat & Rice for this scheme. It is essential to serve 100 gms cooked rice/wheat to the students of primary and 150 gms cooked rice/wheat to the students of middle classes. It is also essential to give 12 gms protein, 450 Calories for primary classes and 20 gms protein and 700 calories for middle classes respectively.

The norms of food are as under:-

S.No.	Items	Quantity per day	
		Primary	Upper Primary
1	Food grains	100 gms	150 gms
2	Pulses	20 gms	30 gms
3	Vegetables (leafy also)	50 gms	75 gms
4	Oil & fat	5 gms	7.5 gms
5	Salt & Condiments	As per taste	As per taste

The schools children are provided cooked food as per menu decided by the Department. A total number of 20 recipes are being served to the students. These recipes are Vegetable Pulao, Postik Khichdi, Kheer, Sweet Rice, Daal and Rice, Karhi Pakora and Rice, Rice with Black Channa/White Channa with aaloo, Missi roti with seasonal vegetable, Halwa with black channa, Roti with Daal-ghiya/kaddu, Meetha Daliya and wheat soya puri and vegetable, Paushtik Dalia, MeethaPura, Bajre ke Gulgule, Bajre ki puri, Bajre ki khichdi, Bajre ke biscuits, Peanut/mungfli ki chakki, Chana dal prantha/Veg. Prantha, Chana urad/moong daal/sabut ,mung daal & roti . As per the observations of Joint Review Mission



more vegetables and pulses have been included so that children could receive prescribed nutritive value through meal, therefore recipes have been reviewed and now twenty recipes (9 wheat based & 6 rice based, 5 bajra based & others) are being served with w.e.f. 18-07-2018.

Twenty recipes are as under:-

WHEAT BASED (9)	RICE BASED (6)	BAJRA BASED/ OTHER (5)
Missi Roti with seasonal vegetables	Poshtik Khichdi	Bajra Gulgule
Halwa with black channa	Rajma and Rice	Bajre ki Poori
Roti with Daal/ Ghiye/ Kaddu/Mix Vegetable	Karhi Pakora mix with seasonal vegetables and rice	Bajre ki Khichdi
Meetha Daliya	Sweet Rice	Bajra Biscuit
Wheat soya puri and White Chana-aloo	Vegetable Pulao/Kala Chana Pulao	Peanut Chakki
PoushtikDaliya	Kheer	
Chana Urad/Moong Dal/ Sabut Moong Dal + Roti		
Channa Dal Prantha/Vegetable Prantha		
Sweet Poora & Kheer		

The total cost of cooking per student is being reimbursed @ Rs. 4.48/- from classes 1st to 5th and Rs. 6.71/- from classes 6th to 8th. The budget sharing for the project is in the ratio of 60:40 between Center and State.

In addition to this an honorarium of Rs. 3500/- per month is being paid to cook-cum- helper, in which Center share is Rs. 600/- & State share is Rs. 2900/- per month. The norms for employment of Cook-cum-Helper are as under:-

Sr. No.	Number of students	Number of Cook- cum -Helper
1.	1 to 25	One
2.	26 to 100	Two
3.	Per additional up to 100 students	One additional

1.2 Management structure

Principal Secretary School Education



Director Elementary Education



Additional Director Elementary Education & MDM



District Elementary Education Officer



Block Elementary Education Officer



School

1.3 **Process of Plan Formulation at State and District level.**

A system has been developed to collect monthly, quarterly and yearly data regularly for smooth running of MDM Scheme. For formulation of plan, Block Elementary Education Office of every block collects the data from every school and after compiling it on block level, it is submitted to District Elementary Education Office at district level. District Elementary Education Office compiles it at district level and after that State plan is formulated at the Directorate level. During compilation of plan at State level, monthly and quarterly reports of the districts are also taken for assessment of the data, submitted by the districts. Cooking Cost, honorarium to cooks, kitchen sheds cum store amount is calculated on the basis of 60:40 i.e. 60% is borne by Central Govt. and rest of 40% is borne by State Govt. Districts are being asked to calculate cooking cost and honorarium to cooks on the strength of enrolment of students studying in primary & Upper Primary Govt., Govt. aided and Local bodies Schools, no. of days and rate of cooking cost. Meetings are held at headquarter and at district level with district level functionaries regarding preparation of annual work plan.

2. **Description and assessment of the programme implemented in the current year (2019-20) and proposal for next year (2020-21) with reference to:**

2.1 **Regularity and wholesomeness of mid - day meals served to children; interruptions if any and the reasons therefore problem areas for regular serving of meals and action taken to avoid interruptions in future.**

Clear directions have been issued to all the field officers that Mid-Day-Meal should be provided to students on all school days without any fault. Even then if there is any complaint regarding interruption in preparation of MDM, prompt action is taken at headquarter and district level. The work of lifting and supply



of grains to schools has been handed over to Haryana State Cooperative Supply and Marketing Federation Limited (HAFED) from 01.04.2012.

Now, Mid Day Meal Rules, 2015 have been notified under the National Food Security Act, 2013 and the same are effective from the date of its publication i.e. 30th September, 2015. These rules have been operationalized in the State of Haryana. Therefore, there is no possibility of interruption in serving Mid Day Meal to the children.

2.2 System for cooking, serving and supervising mid-day meals in the schools

Members of School Management Committee (SMC) with the cooperation of cook cum helper purchase the vegetables and ingredients locally. Thereafter, cooks prepare the meal as per menu and serve the students under the supervision of mid day meal incharge and SMC members.

2.3 Details about weekly Menu

2.3.1 Weekly Menu - Day wise

There is no day wise menu decided by the Department. The Department decided to serve twenty recipes and directed all School Heads to prepare one of the recipes out of these 20 recipes and not to repeat any recipe in any week.

WHEAT BASED (9)	RICE BASED (6)	BAJRA BASED/ OTHER (5)
Missi Roti with seasonal vegetables	Poshtik Khichdi	Bajra Gulgule
Halwa with black channa	Rajma and Rice	Bajre ki Poori
Roti with Daal/ Ghiye/ Kaddu/Mix Vegetable	Karhi Pakora mix with seasonal vegetables and rice	Bajre ki Khichdi
Meetha Daliya	Sweet Rice	Bajra Biscuit
Wheat soya puri and White Chana-aloo	Vegetable Pulao/Kala Chana Pulao	Peanut Chakki
Poushtik Daliya	Coconut Rice Pulao	
Chana Urad/Moong Dal/ Sabut Moong Dal + Roti		
Channa Dal Prantha/Vegetable Prantha		
Sweet Poora & Kheer		



2.3.2 Additional Food items provided (fruits/milk/any other items), if any, from State/UT resources. Frequency of their serving along with per unit cost per day.

Some additional food items are being provided i.e. biscuits, bananas, laddu, peanuts etc. on special occasions like 26th January and 15th August. Also, under the Mid Day Meal Scheme, 200 ml sweetened flavored milk is provided 3 days a week.

2.3.3 Usage of Double Fortified Salt and Fortified Edible Oil; their availability and constraints, if any, for procuring these items.

Directions have already been issued to all District Elementary Education Officers to issue instructions to all School Heads / Incharges Mid Day Meal to use double fortified salt & fortified oil in Mid Day Meal.

Annexure- I

Directions have already been issued to all District Elementary Education Officers to issue instructions to all School Heads / Incharges Mid Day Meal to use fortified oil in Mid Day Meal.

Annexure- II

2.3.4 At what level menu is being decided / fixed,

The present menu mentioned above was decided in 2018-19 by a Committee consisting of the following members:-

1. Dr. Vandana Disodia, HCS, Additional Director Elementary Education & Mid Day Meal.
2. Smt. Babita, Nutritionist O/o Director Women & Child Development Haryana.
3. Sh. Harpal Singh, Food & Nutrition Board, Sec-23, Chandigarh.
4. Smt. Neerja Saruat, Professor (Nutrition), Govt. College for Women, Sec-14, Panchkula.
5. Dr. Deepika Gupta , Deputy Director, NHM
6. Dr. Devika Chaudhary, Consultant, NHM
7. Smt. Rajnish Sharma, General Manager, HAFED Panchkula
8. Sh. Ramesh Kumar DGM, (Mkt), HAFED Panchkula.
9. Sh. Sanjeev Kumar, AGM Mid Day Meal, Elementary Education.
10. Sh. Bali Ram Punia, Superintendent Mid Day Meal, Elementary Education.



As per recommendations of the Joint Review Mission seasonal vegetables and pulses are included in the menu.

2.3.5 Provision of local variation in the menu, inclusion of locally available ingredients/items in the menu as per the liking/taste of the children

That the school authority makes efforts to adjust the menu in accordance with way that would be well accepted by the children. Every day different menu is served and more or less the same pattern is followed depending upon the season. Meals served to the children include locally available ingredients and are well accepted by the children.

2.3.6 Time of serving meal.

Day Meal served during lunch break i.e. is 11:30 A.M to 12:30 P.M.

2.4 Fund Flow Mechanism - System for release of funds (Central share and State share).

Govt. of India



State of Haryana (Finance Department)



Principal Secretary School Education



Directorate Elementary Education



District Elementary Education Officer



School Account





Self Help Group/Cook cum Helper

The funds are released by the State to District level by way of E-transfer. A separate account for mid day meal has been opened at school level. District authorities transfer the funds to school account and the amount is withdrawn under the joint signatures of Head of the Self help group and Head of the School for purchase of Ghee, salt, jeera, pulses, gram etc. and the amount of honorarium of cooks is being transferred to their account by mode of e-transfer.

2.4.1 Existing mechanism for release of funds up to school/ implementing agency levels.

As mentioned in 2.4 above.

2.4.2 Mode of release of funds at different levels,

As mentioned in 2.4 above.

All the Districts were directed to ensure FAIR AVERAGE QUALITY (FAQ) of food-grains received from FCI.

District Elementary Education Officer and District Manager, FCI of the District concerned inspect the quality of food-grains and ensure that good quality of food-grains are supplied to all the schools of the District.

2.4.3 Dates when the fund were released to State Authority/Directorate/District/Block/Gram Panchayat and finally to the Cooking Agency/School.

Sr. No.	Component	Funds received from GOI to State	Funds received from state to Directorate on	Funds received to Districts on
1.	Adhoc grant (25%)	29-04-2019	24-06-2019	05-07-2019
2.	Balance of 1 st Instalment	09-09-2019	01-10-2019	11-10-2019
3.	Unspent revalidation of 2019-20	09-09-2019	01-10-2019	11-10-2019
4.	2 nd Instalment	13-12-2019	05-02-2020	14-02-2020



2.4.4 Reasons for delay in release of funds at different levels.

Though there is some delay in release of funds on the part of State yet the matter has been resolved in the State Level Steering cum Monitoring Committee meeting and it has been decided that the Finance Department will release the funds expeditiously for smooth running of the scheme.

2.4.5 In case of delay in release of funds from State/ Districts, how the scheme has been implemented by schools/ implementing agencies.

The Heads of the schools at their own level use the funds available with them for smooth functioning of mid day meal scheme and thereafter adjust the same on receipt of the funds meant for MDM Scheme.

2.4.6 Initiatives taken by the State for pre-positioning of funds with the implementing agencies in the beginning of the year, like creation of corpus funds, adoption of green channel scheme, advance release of State share etc.

As mentioned in 2.4.4

2.5 Food grains management

2.5.1 Time lines for lifting of food grains from FCI Depot- District wise lifting calendar of food grains.

1. On 3rd of every month, Block Education Officer will hold a meeting with concerned Centre Head/Cluster Resource Centre (CRC).
2. On 5th of every month District Elementary Education Officer will hold a meeting with Block Education Officers at District level.
3. On 10th of every month District Elementary Education Officer will take Release Order (RO) from FCI.
4. On 12th of every month District Elementary Education Officer will finalize the schedule of lifting of food-grains with Managing Director HAFED and further the same shall be distributed among the BEEOs.



5. District Elementary Education Officers and District Manager, FCI of the district concerned will inspect the quality of food-grains and ensure that good quality of food-grains are supplied to the schools of district.
6. Block Elementary Education officer will further inform the Head Teacher the schedule of distribution of food-grains and will ensure that the school teacher remains present in the school on the date of delivery of the food-grains in the school.
7. Head of the school/MDM Incharge will inform the SMC well in advance about unloading of food-grains and SMC and Head Teacher will ensure the quality and quantity of the food-grains.

2.5.2 System for ensuring lifting of FAQ food grains (Joint inspections at the time of lifting etc.).

All the Districts were ordered to ensure FAIR AVERAGE QUALITY (FAQ) of food-grains received from FCI.

District Elementary Education Officers and District Manager, FCI of the District concerned will inspect the quality of food-grains and ensure that good quality of food-grains are supplied to the schools of District.

2.5.3 Is there any incident when FAQ food grain was not provided by FCI. If so, the action taken by the State/District to get such food grain replaced with FAQ food grain. How the food grain of FAQ was provided to implementing agencies till replacement of inferior quality of food grain from FCI was arranged.

District Elementary Education Officers and District Manager, FCI of the district concerned inspect the quality of food-grains and ensure that good quality of food-grains are supplied to the schools of District. Therefore, no incident of not providing FAQ has taken place.

2.5.4 System for transportation and distribution of food grains

As the lifting and supply of food-grains through CONFED was not satisfactory the State Govt. has taken back this work from CONFED, and now the work of lifting and supply of grains to schools has been handed over to Haryana State Cooperative Supply and Marketing Federation Limited (HAFED) w.e.f. 01.04.2012.



2.5.5 Whether unspent balance of food grains with the schools is adjusted from the allocation of the respective implementing agencies (Schools/SHGs/Centralized Kitchens). Number of implementing agencies receiving food grains at doorstep level.

Yes, food - grains are being released to most of the schools after adjusting the unspent balance of food-grains in the schools.

2.5.6 Storage facility at different levels in the State/District/Blocks/Implementing agencies after lifting of food grains from FCI depot.

All the schools have been provided storage bins.

2.5.7 System of fortification of foodgrains and their costing and logistics arrangement.

A meeting was held with HAFED and Food & Supplies Department under the Chairmanship of Director Elementary Education Department, Haryana on dated 03.05.2019.

Thereafter, State Level Steering Cum Monitoring Committee (SLSMC) meeting was held on 19.04.2019 under the Chairmanship of Worthy Chief Secretary and it was decided to use fortified atta under Mid Day Meal Scheme from July, 2019 and that HAFED will supply fortified atta and fortified Oil in schools for use in mid day meal.

It was further decided to introduce the fortified atta in the Govt. schools as a part of mid day meal scheme in a phased manner w.e.f. 01.07.2019 in six districts i.e. Ambala, Kaithal, Karnal, Kurukshetra, Panchkula and Sonapat initially, reason being the availability of millers in these six districts only. HAFED will carry the wheat from FCI godown to fortified atta mills and after fortification atta will be supplied by the HAFED to respective schools. The payment will be made by the concerned District Elementary Education Officer to HAFED. District Elementary Education Officers will send the monthly requirement of fortified atta for whole district and schoolwise to HAFED. The durability of fortified atta is 60 days.

It was further decided that fortified Oil will be supplied by the HAFED. Accordingly, District Elementary Education Officers will send the quarterly requirement of fortified Oil for all districts and school wise. Payment will be made by the concerned District Elementary Education Officer to HAFED.



It is also worthwhile to mention here that Government of India has to bear the expenses of fortification of atta and oil and supply of fortified atta and fortified Oil to the schools by HAFED.

2.5.8 Challenges faced and plan to overcome them.

District Elementary Education Officers and District Manager, FCI of the District concerned will inspect the quality of food-grains and ensure that good quality of food-grains are supplied to the schools of District.

Block Elementary Education officer will further inform the Head Teacher the schedule of distribution of food-grains and will ensure that the school teacher remains present in the school on the date of delivery of the food-grains in the school.

Head of the school/MDM Incharge will inform the SMC well in advance about unloading of food-grains and SMC and Head Teacher will ensure the quality and quantity of the food-grains.

Chances of non-delivery of food-grains are rare.

2.6 Payment of cost of foodgrains to FCI.

2.6.1 System for payment of cost of foodgrains to FCI; whether payments made at District level or State level

Cost of food-grains is met out from the grants received from the Govt. of India. Headquarter releases grants district wise to the concerned District Elementary Education Officer through online transaction system. The District Elementary Officer further makes payment to FCI within 15 days of the receipt of the bills. The payment of FCI has been made till 31-03-2020.

2.6.2 Status of pending bills of FCI of the previous year(s) and the reasons for pendency.

No Bills of previous year bill are pending as all the payment has been released to FCI.

2.6.3 Timelines for liquidating the pending bills of previous year(s).

No previous bill is pending.



2.6.4 Whether meetings are held regularly in the last week of the month by the District Nodal Officers with FCI as per guidelines dated 10.02.2010 to resolve the issues relating to lifting, quality of food grains and payment of bills.

Whenever any problem arises the same is being resolved by holding a meeting with FCI.

2.6.5 Whether the District Nodal Officers are submitting the report of such meeting to State Head quarter by 7th of next month.

As mentioned above.

2.6.6 The process of reconciliation of payment with the concerned offices of FCI.

The bills are verified from the release order by the concerned District Elementary Education Officer thereafter the payments are made to FCI

2.6.7 Relevant issues regarding payment to FCI.

Nil.

2.6.8 Whether there is any delay in payment of cost of food grains to FCI. If so, the steps taken to overcome the delay.

There is no delay in payment of cost of food grains to FCI.

2.7 Cook-cum-helpers

2.7.1 Whether the State follows the norms prescribed by MHRD for the engagement of cook-cum-helpers or it has its own norms.

An honorarium of Rs. 3500/- per month is being paid to cook-cum- helper, in which Center share is Rs. 600/- & State share is Rs. 2900/- per month. The norms for employment of Cook-cum-Helper are as under:-

Sr. No.	Number of students	Number of Cook- cum -Helper
1.	1 to 25	One
2.	26 to 100	Two



3.	Per additional upto 100 students	One additional
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2.7.2 In case, the State follows different norms, the details of norms followed may be indicated.

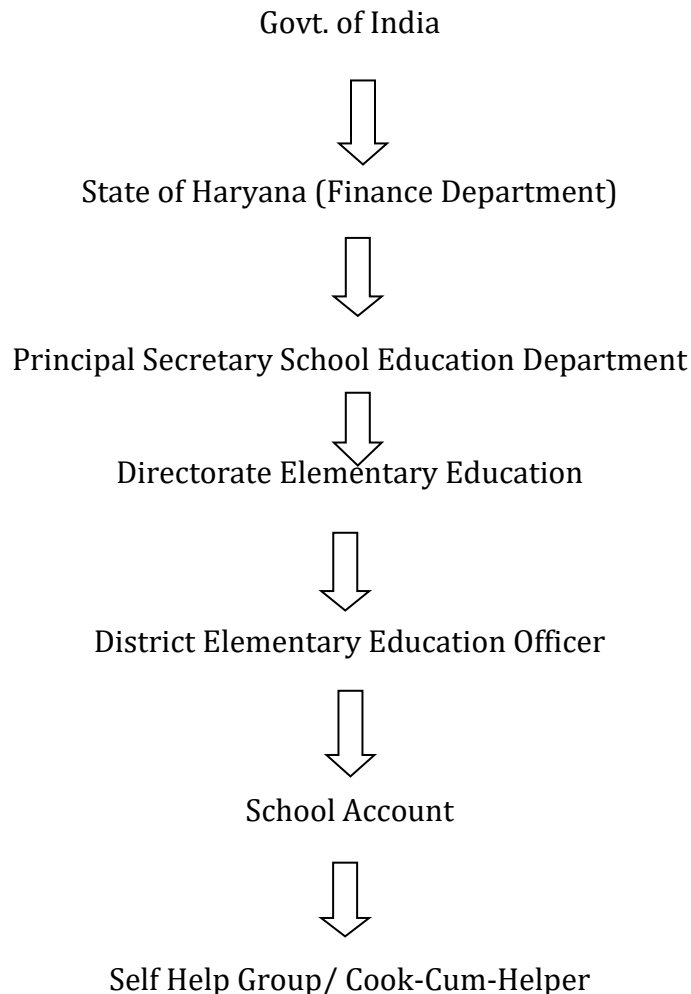
As mentioned above in 2.7.1.

2.7.3 Is there any difference in the number of cook-cum-helpers eligible for engagement as per norms and the CCH actually engaged?

There is no difference in the number of cook-cum-helpers eligible for engagement as per norms and the CCH actually engaged.

2.7.4 System and mode of payment, of honorarium to cook-cum-helpers and implementing agencies viz. NGOs/SHGs/Trust/Centralized kitchens etc.

Grants are received by the State from GOI. The cost of Honorarium to cooks-cum-helpers is shared between the Centre and the State. The following procedure has been adopted for making the payment of honorarium to cook-cum-helpers.





Agencies viz. NGOs/SHGs/Trust/Centralized kitchens etc.

2.7.5 Whether the CCH were paid on monthly basis.

Yes, CCH are being paid on monthly basis.

2.7.6 Whether there was any instance regarding irregular payment of honorarium to cook-cum-helpers and reason thereof. Measures taken to rectify the problem.

No instance has come to notice regarding irregular payment of honorarium to cook-cum-helpers.

2.7.7 Rate of honorarium to cook-cum-helpers,

An honorarium of Rs. 3500/- per month is being paid to cook-cum- helper, in which Center share is Rs. 600/- & State share is Rs. 2900/- per month.

2.7.8 Number of cook-cum-helpers having bank accounts,

Total Cooks engaged are 30200 and all have bank accounts.

2.7.9 Number of cook-cum-helpers receiving honorarium through their bank accounts,

30200 cook-cum-helpers are receiving honorarium through their bank accounts.

2.7.10 Provisions for health check-ups of Cook-cum-Helpers,

Before engaging the cook cum helper it is the duty of concerned Head Teacher of the school to get her medically examined and after NOC from a Government Doctor she is engaged in MDM work. All cook cum helpers are medically examined twice a year i.e. in the month of April and November. It is ensured that no Cook cum helper suffers from contagious diseases and has no criminal case registered against her.

2.7.11 Whether cook-cum-helpers are wearing head gears and gloves at the time of cooking of meals.



The information for providing aprons, head gears and gloves is being collected from the field offices and funds are released to all the DEEOs for purchase of aprons, head gears and gloves for cook cum helpers. Two uniforms per year are allowed for each Cook cum Helper working under Mid Day Meal Scheme @ Rs. 300/- per uniform.

2.7.12 Modalities for appointment of cook-cum-helpers engaged at school level and working at centralized kitchens, in case of schools being served through centralized kitchens.

Modalities for appointment of cook cum helpers are as under:-

The govt. of Haryana has decided that Cook cum helper should be member of Registered Self Help Group (to be registered with ADC) and preference should be given to SC/BC women/widow/whose children are studying in the school.

Cook cum helper should not suffer from contagious diseases and no criminal case should be registered against her.

2.7.13 Mechanisms adopted for the training of cook cum helpers. Total number of trained cook cum helpers engaged in the cooking of MDMs. Details of the training modules; Number of Master Trainers available in the State; Number of trainings organized by the Master Trainers for training cook-cum-helpers.

The Department has organized Training Programme for members of SHGs at block level in the month of May 2013. Objectives of Mid Day Meal and how to prepare food was fully elaborated to them. 31 cooks-cum-helper were given training on personal hygiene and nutrition in Hotel Management institutes at Kurukshetra & Rohtak in the month of August-September 2013. Food and Nutritional Board, Ministry of Women & Child Development have conducted training/seminars of teachers involved in the Mid-Day-Meal. A module of Mid Day Meal addressing all the aspects of the scheme has also been prepared and is an integral part of the Training Programme. Also under all the trainings of the department given to DEOs, DEEOs, DPCs, BEEOs, BEOs, Principals, and members of School Management Committee mid-day-meal is one of the topic discussed. In March 2014 a team of Akshay Patra has imparted training to 120 cook cum helpers of Kurukshetra and Jind districts on quality, safety and hygiene.



The Directorate of Elementary Education under the able guidance of Sh. R.S. Kharab, IAS, Director Elementary Education has conducted a training Programme of 84 Master Trainer for Mid Day Meal from the State in the financial year 2015-16.

Four Master Trainers were identified from 22 Districts each experts from NRHM, Hafed, HIPA, and Nutritionist had come to train these master trainers on quality, safety & hygiene, proper storage of food-grains, maintenance of MDM record, maintenance of MDM accounts and to give awareness regarding MDM guidelines and instructions who in turn had trained 30000 cook cum helpers and 15000 school level Mid day meal incharges across the State.

9699 Cook Cum Helpers have been imparted training by master trainers out of 29596 engaged under Mid Day Meal Scheme across the State during this financial Year i.e. 2018-19. Training has not been given to those Cook-cum-Helpers where ISCKON is providing cooked Mid Day Meal.

2.7.14 Whether any steps have been taken to enroll cook-cum-helpers under any social security schemes i.e Pradhan Mantri Jan Dhan Yojana, Pradhan Mantri Suraksha Bima Yojana, Pradhan Mantri Jeevan Jyoti Bima Yojana etc. and number of cooks benefitted through the same.

Yes. Instructions have been issued to all the District Elementary Education Officers to enroll cook-cum-helpers under any social security schemes i.e. Pradhan Mantri Jan Dhan Yojana, Pradhan Mantri Suraksha Bima Yojana, Pradhan Mantri Jeevan Jyoti Bima Yojana etc. Out of a total of 9411 eligible Cook-cum-Helpers (between the age group 18 to 40 years), 9269 have been enrolled under Pradhan Mantri Shram Yogi Maan Dhan Scheme (PM-SYM). A Copy of instructions is enclosed herewith as **Annexure-III**.

2.8 Procurement and storage of cooking ingredients and condiments.

2.8.1 System for procuring good quality pulses, vegetables including leafy ones, salt, condiments, oil etc. and other commodities.

The purchases are made at school level from open market by Self Help Groups (SHGs) where SHGs have been formed and where SHGs have not been formed a



committee consisting of School Head, Lady Panch or Municipal Councillor and One teacher is responsible for purchase. Fuel and Vegetables are purchased locally out of cooking cost amount placed at the disposal of Self Help Groups and Head of the School. All the school heads are also directed to purchase good quality & packed pulses, cooking oil (fortified Oil from HAFED OUTLETS) and other ingredients.

2.8.2 Whether pulses are being procured from NAFED or otherwise.

Presently, pulses are being procured at school level from open market by Self Help Groups (SHGs) where SHGs have been formed and where SHGs have not been formed a committee consisting of School Head, Lady Panch or Municipal Councillor and One teacher is responsible for purchase.

2.8.3 Whether 'First-in-First-out' (FIFO) method has been adopted for using MDM ingredients such as pulses, oil/fats. Condiments salt etc. or not.

FIFO system has been adopted and instructions in this regard have been issued to all the District Elementary Education Officers.

2.8.4 Arrangements for safe storage of ingredients and condiments in kitchens.

Arrangements for safe storage of ingredients and condiments in hygienic condition have been issued to all the District Elementary Education Officers.

2.8.5 Steps taken to ensure implementation of guidelines dated 13.02.2015 on food safety and hygiene in school level kitchens under Mid-Day Meal Scheme.

Annexure-IV.

2.8.6 Information regarding dissemination of the guidelines up-to school level.

DIPR, Haryana has been requested to air the advertisement in respect of boosting of Mid Day Meal Scheme on their radio stations only one time at every morning and evening in the year of 2019-20.

The General Awareness activities have been conducted by the Department. News papers like the Tribune, Hindustan, Times of India, Indian Express,



Dainik Bhasker, Dainik Jagran, Amar Ujala, and Punjab kesari for awareness of activities. The Advertisement was given on 91.1 FM and 93.5 Red FM for radio jingles and also shows on Television channel like Janta TV, News 18 & Haryana News on mid day meal. One day workshop on Food Fortification, safety and Nutrition was also organized on 28.01.2020 for awareness generation activities. The awareness generation activities were also shared by means of pamphlets, posters, You tube link etc. A document of nutritional and related deficiencies has also been prepared.

2.9 Type of Fuel used for cooking of Mid-Day Meals –LPG, Smokeless Chulha, Fire wood etc.

LPG is considered to be safe, economic, time saving and smoke free fuel for cooking MDM in schools. Therefore, LPG connections have been provided in all the schools. A copy of D.O letter to all DCs is enclosed herewith as **Annexure-V**

2.9.1 Number of schools using LPG for cooking MDM

A total of 14397 schools where LPG is being used for cooking MDM.

2.9.2 Steps taken by State to provide LPG as fuel in MDM in all schools.

Yes

2.9.3 Expected date by which LPG would be provided in all schools.

Facility of LPG has already been provided in all schools.

2.10 Kitchen-cum-stores.

2.10.1 Procedure for construction of kitchen-cum-store

The construction of Kitchen-cum-Stores is being done on the basis of norms fixed by the Govt. of India regarding plinth area norms and State Schedule of Rates prevalent in the State of Haryana.

The Kitchen-cum-stores are constructed as per Govt. of India norms with the help of Engineering Cell of Haryana School Shiksha Pariyojna Parishad, Panchkula, a registered society which is also implementing Sarva Shiksha Abhiyan and Rashtriya Madhmik Shiksha Abhiyan in the State of Haryana. No funds from other sources have been arranged for this purpose.



2.10.2 Whether any standardized model of kitchen cum stores is used for construction.

Drawings are provided by Sarv Shiksha Abhiyan in all Districts.

2.10.3 Details of the construction agency and role of community in this work.

Sarv Shiksha Abhiyan (SSA) has been entrusted the work of construction.

2.10.4 Kitchen cum stores constructed through convergence, if any

As mentioned above.

2.10.5 Progress of construction of kitchen-cum-stores and target for the next year.

Sr. No.	Year	Target (In No.)	Kitchens Completed	In progress	Yet to start	Funds allocated (Rs. In Lacs)	Funds used (Rs. In Lacs)
1	2006-07	1849	1509	193	147	1849	1590.80
2	2007-08	0	0	0	0	0	0
3	2008-09	873	868	4	0	1215.28	1146.16
4	2009-10	4383	4311	70	2	6062.38	5854.12
5	2010-11	0	0	0	0	0	0
6	2011-12	1336	920	58	358	1403.16	1783.79
7	2012-13	3042	2984	47	11	5382.72	5290.90
8	2013-14	0	0	0	0	0	0
9	2014-15	0	0	0	0	0	0
10	2015-16	0	0	0	0	0	0
11	2016-17	0	0	0	0	0	0
12	2017-18	0	0	0	0	0	0
13	2018-19	0	0	0	0	0	0
14	2019-20	0	0	0	0	0	0
	Total	11483	10593	372	518	15912.54	15665.95



2.10.6 The reasons for slow pace of construction of kitchen cum stores, if applicable.

Work of construction of kitchen cum stores has been allotted to Sarv Shiksha Abhiyan. They have informed that slow progress in kitchen cum stores is because School Management Committee are raising demand of higher rates due to cost escalation in construction material, thus, there is some delay in construction of remaining kitchen cum stores. Now rates of construction of kitchen have been increased from Rs. 1.72 lac to Rs. 2.06 lac. State Project Director vide letter No. Civil/SSA/AC-1 – 2902 dated 02.05.2019 has informed the following reasons for slow pace of construction of Kitchen cum Stores:-

1. Non availability of space in schools.
2. Not demanded by the schools due to less enrollment and availability of rooms which are used as kitchen cum stores are the reasons pace of construction of kitchen cum stores.
3. Head of the school not interested in construction.
4. Prior Existence of kitchen cum stores in the designated school.

State Project Director further informed that the work is taken up after a time lapse due to cost of construction as well labour cost goes up to inflation and other factors. Sarv Shiksha Abhiyan has been requested to complete construction of all kitchens cum stores up at the earliest.

2.10.7 How much interest has been earned on the unutilized central assistance lying in the bank account of the State/implementing agencies?

Rs. 14.95 Crore (Till 31.03.2020).

2.10.8 Details of the kitchen cum stores constructed in convergence. Details of the agency engaged for the construction of the kitchen cum stores.

Sarv Shiksha Abhiyan (SSA) have been entrusted the work of Construction of Kitchen cum Stores. Details of Construction of Kitchen cum Stores have been enumerated in para 2.10.5

2.11 Kitchen Devices

2.11.1 Procedure of procurement of kitchen devices from funds released under the Mid-Day Meal Programme

Up-to the year 2013-14, 15043 schools has already provided Kitchen devices i.e. Gas Connections, Gas Burner with two cylinders. In the year 2013-14, Rs. 397.85



Lac was sanctioned for the procurement of 161 new kitchen devices and 7798 replacement of kitchen devices. These funds have been released to all District Elementary Education Officers for the procurement/replacement of kitchen devices.

The kitchen devices are purchased from MME Funds as per directions of Govt. of India. The Finance Department was requested to release Rs. 457.2 Lakh for replacement of kitchen devices but the Finance Department rejected the proposal and directed to first get the Central share revalidated from GOI. The Govt. of India has also been requested for revalidation of Central share vide letter No. 1/30-2013 MDM (1) dated 15.10.2019, but nothing has been received till date.

2.11.2 Status of procurement of kitchen devices

As mentioned above.

2.11.3 Procurement of kitchen devices through convergence or community/CSR

The Department of Elementary Education after receiving the demands from the field offices has provided kitchen devices (2 Patila, 2 lids, 1 Balti, 1 Kadhai, 1 Tawa,) to all schools from State funds. No devices are procured through convergence or community/CSR.

2.11.4 Availability of eating plates in the schools. Source of procurement of eating plates.

Eating plates are available in all the schools. Eating plates were provided to schools from MME funds in the year 2010-11 and 2011-12.

2.12 Measures taken to rectify

2.12.1 Inter-district low and uneven utilization of foodgrains and cooking cost

Apparently there seems to be no inter district low and uneven utilization of food grains and cooking cost. In the year 2019-20, 14881.97 MTS of the food grains was lifted for the primary children and cooking cost used was Rs. 7228.00 lac. 14756.18 MTS of food-grains was consumed for the Upper Primary Children and cooking cost used was Rs. 6549.00 Lac. Overall 76.90% food-grains were



consumed from annual allocation of food-grains and 83.01% cooking cost were used from allocated budget to Districts.

No disruption was noted due to non availability of cooking cost by any school.

2.12.2 Intra-district mismatch in utilization of food grains and cooking cost.

As mentioned above.

2.12.3 Mismatch of data reported through various sources (QPR, AWP&B, MIS etc)

No mis-match was found.

2.13 Quality of food

2.13.1 System of Tasting of food by teachers/community. Maintenance of tasting register at school level.

All the District Elementary Education Officers have been directed to comply with the instructions issued vide letter No. 1/27-2013 MDM (1) dated 25.07.2017 and 08.08.2017 to get Mid-Day-Meal tested through reputed institute and send the report to Head Quarter. It is submitted that before serving the meals in schools one students, incharge mid day meal and two parents of students should taste the meals and record the same in the register at school level .

2.13.2 Maintenance of roster of parents, community for the presence of at least two parents in the school on each day at the time of serving and tasting of mid day meal.

In this regard instructions have been issued to ensure that food is tasted by one teacher and 2 parents of students and the same is entered in the inspection register on daily basis. No such complaint has been received in the department regarding quality of food. A copy of which is enclosed as **Annexure-VI**

2.13.3 Testing of food sample by any recognized labs for prescribed nutrients and presence of contaminants such as microbe's e-coli. Mechanism to check the temperature of the cooked MDM.

All the DEEO's have been directed to make the compliance of instructions issued vide Letter No. 1/27-2013 MDM (1) Dated 20-07-2017. After taking information from all DEEO's, MHRD has also been informed about sample testing conducted in the districts in the last 5 years issued vide letter no.1/27-2013 MDM(I) dated



25.07.2017 and 08.08.2017 to get Mid Day Meal tested. In reference to said letter, the reports received from field offices have been examined/complied and Government of India has been intimated accordingly. Further, all district Elementary Education Officers have been directed to ensure the compliance of instructions issued by this office time to time regarding quality meal to students.

2.13.4 Engagement of / recognized labs for the testing of Meals.

At present testing of meals is being done at two institutes namely CSIR Institutes/ NABL accredited laboratories and FSSAI accredited laboratories for undertaking testing of mid day meal for food safety and contamination and also food samples are taken by the food safety office of every district. Necessary instructions have been issued by this office to all District Elementary Education Officers for testing of meal from the recognized labs.

2.13.5 Details of protocol for testing of Meals, frequency of lifting and testing of samples.

As mentioned above 2.13.1 to 2.13.3. 123 testing reports received, in the year 2019-20. Frequency of lifting & testing is on monthly basis as per instructions of Government of India.

2.13.6 Details of samples taken for testing and the results thereof.

123 results were found satisfactory out of a total of 123 samples.

2.13.7 Steps taken to ensure implementation of guidelines issued with regard to quality of food.

Instructions have been issued to all the District Elementary Officers to ensure implementation of guidelines issued with regard to quality of food.

2.14 Involvement of NGOs / Trusts / Temples / Gurudwara / Jails etc.

2.14.1 Modalities for engagement of NGOs/ Trusts/ Temples / Gurudwara / Jails etc. for serving of MDM through centralized kitchen.

ISKCON Food Relief Foundation (NGO) has been engaged for providing cooked Mid Day Meal to students after fixing term and conditions and with the approval of



Competent Authority. Agreement has been made with ISKCON Food Relief Foundation (NGO) to supply cooked meal upto 31.03.2024.

ISKCON Food Relief Foundation has been involved in supplying Mid Day Meal in four districts namely Faridabad, Gurugram, Palwal except Hathin and three block of Kurukshetra district namely, Thanesar, Ladwa and Pehowa. In 18 districts, 2 block of district Kurukshetra and 1 block of district Palwal districts of the State, the MDM is cooked by members of Self Help Groups. Members of Gram Panchayats, S.M.C. and P.T.A have been given the task to check the cooked meal and supervise distribution of Mid-Day-Meal. Mothers of the students are also being motivated for supervising and distributing the meal.

2.14.2 Whether NGOs / Trusts/ Temples / Gurudwara / Jails etc. are serving meal in rural areas.

Yes, ISKCON Food Relief Foundation (NGO) has been engaged for providing cooked Mid Day Meal to students in rural areas in four districts namely Faridabad, Gurugram, Palwal except Hathin and three block of Kurukshetra district namely, Thanesar, Ladwa and Pehowa.

2.14.3 Maximum distance and time taken for delivery of food from centralized kitchen to schools 40.50 km 4 time taken 1.30 to 2.00 hrs.

Maximum distance is 40-50 K.M and time taken is 1:30 to 2:00 hours for delivery of food.

2.14.4 Measures taken to ensure delivery of hot cooked meals to schools

Hot cooked meal is supplied to the schools through delivery vans of NGOs.

2.14.5 Responsibility of receiving cooked meals at the schools from the centralized kitchen,

Heads of the schools/MDM incharges are responsible for receiving cooked meals.

2.14.6 Whether sealed/insulated containers are used for supply of meals to schools,

Yes



2.14.7 Tentative time of delivery of meals at schools from centralized kitchen.

Tentative time of delivery of meals at schools from centralized kitchen is 11:15 A.M.

2.14.8 Availability of weighing machines for weighing the cooked MDM at school level prepared at centralized kitchen.

Yes.

2.14.9 Testing of food samples at centralized kitchens.

All the District Elementary Education Officers have been directed to make the compliance of instructions issued vide letter No. 1/27-2013 MDM (1) dated 25.07.2017 and 08.08.2017 to get Mid-Day-Meal. At present testing of meals is being done at two institutes namely CSIR Institutes/ NABL accredited laboratories and FSSAI accredited laboratories for undertaking testing of mid day meal for food safety and contamination and also food samples are taken by the food safety office of every district.

2.14.10 Whether NGOs / Trusts/ Temples / Gurudwara / Jails etc. is receiving grant from other organizations for the mid day meal. If so, the details thereof.

NGO has stated that some donations received for MDM.

2.15 Systems to ensure transparency and accountability in all aspects of programme implementation,

Every minute care is taken to ensure transparency in implementation of the mid day meal scheme. All DEEOs/BEEOs, all monitoring officers and all AEs and PEs are monitoring MDM Scheme in the Govt. schools.

2.15.1 Display of logo, entitlement of children and other information at a prominent visible place in school

Logo and entitlement of children and other information relating to MDM is displayed in the schools.



The implementation of the scheme at the school level has been assigned to Self Help Groups. The account is being operated under the joint signature of Head of SHG and Head of the Institution. The work of lifting of food grains has been assigned to HAFED. The schools maintain records containing the necessary information such as No. of children fed on each day, the type of food served. All the purchases such as ingredients, cooking devices and any other material are made at the school level and there is no centralized purchase. The helpline number 0172-2584522 has been introduced at Head office at Panchkula and a specific dedicated e-mail mdmhry@gmail.com has been created for all complaints and suggestions.

SHG procures the ingredients locally as per their requirement. Cooking is being prepared by cooks engaged by SHGs. Kitchen cum stores have been allotted to the Primary and Upper Primary schools. The amount received under this head is released to Haryana School Shiksha Pariyojna Parishad Panchkula, a society for the implementation of Sarv Shiksha Abhiyan and Rashtriya Madhmik Shiksha Abhiyan in Haryana. The Society has been entrusted the work to construct kitchen sheds in the schools, as the society has a well established civil works wing. Procurement of cooking devices, cooking utensils and Thali and spoons are made by a committee consisting of Head of School Management committee, Head of the institution and lady member of School Management committee.

2.15.2 Dissemination of information through MDM website

All information is available on the website of Haryana Elementary Education Department's website i.e. <http://harprathmik.gov.in/> and guidelines of Mid Day Meal are available on mdm.nic.in.

2.15.3 Provisions for community monitoring at school level i.e. Mother Roaster, Inspection register

That the details of school activities and issues related to MDM tasks are shared with community members. SMC meetings are held once every month in all the schools. Almost in all the meetings issues related to MDM are discussed. A fair participation of parents/SMC/VEC/Panchayat/Urban Bodies in daily supervision and monitoring of MDM scheme is also taken place.



2.15.4 Tasting of meals by community members,

Head of the school ensures the quality and quantity of food and he/she has to taste the Mid Day Meal himself/herself along-with SMC before serving the same to the students.

2.15.5 Conducting Social Audit

All DEEOs vide memo No. kw 10/29-2010 RTE (1) dated 06.03.2019 were directed to conduct Social Audit in every school on 23.03.2019 during the Mega PTM. The Principal, Head of the SMC and Teacher were directed to participate in the Social Audit

2.15.5.1 Whether Social Audit has been carried out or not

Yes

2.15.5.2 If no, in 2.15.5.1, reasons thereof.

Not applicable

2.15.5.3 Details of action taken by the State on the findings of Social Audit.

Necessary instructions have been issued to the concerned to take action and rectified the deficiency found during at the time of conducted the Social Audit.

2.15.5.4 Impact of social audit in the schools

The chances of misappropriation/embezzlement can be avoided.

2.15.5.5 Action plan for Social Audit during 2020-21.

It has been planned to conduct Social Audit annually in all the schools.

2.16 Capacity building and training for different stakeholders

2.16.1 Details of the training programme conducted for State level officials, SMC members, school teachers and others stakeholders

The Department organizes training programmes for members of SHGs at block level on regular basis. The objectives of Mid Day Meal and how to prepare personal hygiene and nutrition in Hotel Management institutes at Kurukshetra & Rohtak in the month of August-September 2013. Food and Nutritional Board,



Ministry of Women & Child Development have conducted training/seminars of teachers involved in the Mid-Day-Meal. A module of Mid Day Meal addressing all the aspects of the scheme has also been prepared and is an integral part of the Training Programme. Also, under all the trainings of the department given to DEOs, DEEOs, DPCs, BEEOs, BEOs, Principals, and members of School Management Committee mid-day-meal is one of the topic discussed.

The Directorate of Elementary Education under the able guidance of Dr.Vandana Disodia HCS, Additional Director, Mid Day Meal has conducted a training Programme of 9699 Cook Cum Helpers. 29596 CCHs were imparted training by master trainers under Mid Day Meal Scheme across the State during this financial Year i.e. 2018-19.

A State level workshop was also held under the Chairmanship of W/Principal Secretary School Education, Haryana and further attended by Director, Elementary Education, Haryana and Additional Director, Mid Day Meal during the year 2019-20. The one day Workshop of District Officers/Monitoring Officer/Programme Executive/Account Executives/Master Trainers under Mid Day Meal Scheme was organized on 28.01.2020 by the Indian Institute of Health Management Research (IIHMR), Jaipur. During this workshop, 119 Master Trainers participated. HAFED, VITA INDIA, FCI and Nutrition experts also expressed their views regarding hygiene and quality of food under Mid Day Meal Scheme.

2.16.2 Details about Modules used for training, Master Trainers, Venues etc.

As mentioned above.

2.16.3 Targets for the next year.

Workshops will be organized quarterly to impart the training to the master trainers of each district. In this Workshop representatives of NHRM and Food & Nutrition Board will be invited to express their views on Mid Day Meal. Apart from this, training on maintenance of records, cash book, proper storage of food grains, disposal of complaints and maintaining of quality, safety and hygiene will be imparted to the master trainers, who will further impart the training at block and cluster level.

To extend the facility of mid day meal to the students from 9th to 12th classes.

Evaluation studies will also be carried out by tying up with researchers.



Social Audit would be carried out on quarterly basis in all the schools.

Creation of separate Website of the Mid Day Meal Wing.

Construction of dining areas preferably 'cemented' in all schools.

Setting up of School Nutrition/kitchen gardens in a phased manner in the next financial year in all schools in the State.

Skill development of CCHs.

2.17 Management Information System at School, Block, District and State level and its details.

2.17.1 Procedure followed for data entry into MDM-MIS Web portal

The Programme Executives and Account Executives posted at Head Quarter, district & block level have been entrusted with the responsibility of feeding data in MDM-MIS Web portal.

Mid-Day-Meal Programme implementation is the overall responsibility of Committees constituted at school level. Teacher In charge of Mid-Day-Meal Programme maintains the day to day record of the Programme. Two registers are to be maintained at school level. One register is for maintenance of funds (Cash Book) and second register is kept for food-grains utilization. The Department has recruited 8 monitoring Supervisor at Divisional level and 88 Account Executives at Block and District level, 31 Programme Executives at District and 1 Programme Executives and 3 Account Executive at Headquarter level. Monitoring officers have been entrusted with the responsibility to visit at least 50 Schools in a month and Account Executives/Programme Executives to visit at least 20 schools in a month.

2.17.2 Level (State/ District/ Block/ School) at which data entry is made

As mentioned above at para 2.17.1.

2.17.3 Availability of manpower for web based MIS

Availability of manpower for web based MIS is as under:-

Head Quarter	District Level	Block Level
2 Programme Executives & 3 Account Executives	2 Programme Executives & 2 Account Executives	1 Account Executive



It is necessary to point out here that out of 13 Programme Executives, 74 Account Executives' posts are lying vacant and efforts are being made to fill up these posts for proper and effective implementation of MDM Scheme.

2.17.4 Mechanism for ensuring timely data entry and quality of data

Every month report of MIS data is collected from the field offices by the Directorate and submitted to the higher authorities for ensuring timely data entry and quality of data.

2.17.5 Whether MIS data is being used for monitoring purpose and details thereof.

Yes

2.18 Automated Monitoring System (AMS) at School, Block, District and State level and its details.

2.18.1 Status of implementation of AMS

All District Elementary Education Officers have already been directed to ensure that all School Heads / Mid Day Meal In-charges report Mid Day Meal data under Automated Monitoring System in Central Server by SMS daily through registered mobile. All DEEOs were directed vide letter No. 1/21-2016 MDM (3) dated 17.09.2019 for taking action as per directions of Govt. of India. The AMS Portal has been completed 90% upto March, 2020. **Annexure - VII**

2.18.2 Mode of collection of data under AMS (SMS/IVRS/Mobile App/Web enabled)

SMS, Web based.

2.18.3 Tentative unit cost for collection of data.

No,

2.18.4 Mechanism for ensuring timely submission of information by schools

Automated Monitoring System



2.18.5 Whether the information under AMS is got validated.

Yes, all Users are registered.

2.18.6 Whether AMS data is being used for monitoring purpose and details thereof.

Yes, if data is not uploaded daily, this gives the impression that there is every possibility of meal not been served properly. Hence, defaulters can be easily nabbed.

2.18.7 In case, AMS has not been rolled out, the reasons therefor may be indicated along with the time lines by which it would be rolled out.

It is stated the Automated Monitoring System has been rolled out in State of Haryana. All schools Heads/Mid Day Meal Incharges have been directed for reporting of 100% reporting of Mid Day Meal on Automated Monitoring System Portal.

2.19 Details of Evaluation studies conducted by State/UT and summary of its findings.

No evaluation studies have been received.

2.20 Case Studies / Write up on best/ innovative practices followed in the State along with some high resolution photographs of these best / innovative practices.

In Haryana State Honorarium to cooks is Rs. 3500/-per month in which Centre Share is Rs. 600/- and State Share is Rs. 2900/- per month against the mandatory State share of Rs. 400/- per month from 1st July 2018.

1. Medical examination of CCHs done twice a year.
2. Timely payment of honorarium to CCHs in all schools except a few.
3. Preference is given for appointing mothers of the children studying in the school as CCHs in the school.
4. Developing kitchen gardens in the schools by making use of available land in the schools.
5. Provision of soaps to children for hand washing.
6. Provision of steel thalis and spoons for children for eating MDM.



7. Provision of clean places for children to sit in rows and eat MDM in an orderly manner.
8. Construction of toilets for physically challenged children in Mewat district.
9. Regularity in serving good quality meals.
10. Maintenance of sufficient buffer stock of food grains in all schools barring a few.
11. Separate bank accounts for MDM opened by all schools barring a few.
12. Availability of good quality aluminum storage bins for storing food grains.
13. As per the advice of Central Government, the State of Haryana is using solar cooker in Sonapat schools for cooking MDM. It will be gradually extended to other districts.
14. The State has set up a Review Mission which will be an independent body for monitoring the implementation body for monitoring the implementation of MDMS in two districts in the State which will be extended to other districts in due course.
15. Automated system (SMS) for monitoring of MDM have been started which will reduce the burden of paper work, streamline the monitoring system and make the MDM more transparent.
16. Tithi Bhojan

Every third Tuesday of the month is celebrated as girl student's birthday jointly as "Beti Ka Janam din-School Me Abhinandan". All the girls whose birthdays fall in the given month is congratulated and given a special treatment during the MDM.

It is also aimed at giving a fill up to the community participation as parents are also be invited to these celebrations and are given a window of free participation in the MDM and other activities of the school.
17. 14397 schools have drinking water facilities. It is also pertinent to mention here that Mid Day Meal week was organized in the 22 districts of the State from 25th to 29th November, 2019. During this week, 7663 Cook cum Helper were provided training for preparing of meal and stock checking of Mid Day Meal Scheme, cleanliness of kitchens, Medical check-ups of cooks, with the co-ordination of Health Department basic health issues like inspection of MDM, inspection of toilet, first aid box, hand washing and drinking water facilities were initiated. Apart from this Monitoring officers have also checked at least 50 schools and programme. A copy of instructions is enclosed as **Annexure-VIII**.



2.21 Untoward incidents

An untoward incident was occurred in the District Kaithal on 21-11-2019 when a cooker was blasted at the time of preparing the mid day meal in Govt. Primary School, Shakti Nagar, Kaithal. A CCH and a girl student were burnt in the incident. An amount of Rs. 1.5 lac /- were paid to Smt. Indra Devi CCH out of Chief Minister's relief fund and Rs 50,000/- by the Department of School Education to the student as well as CCH who got miserably burnt in the incident. No other untoward incident came into notice.

2.21.1 Instances of unhygienic food served, children falling ill

There have been no incidents when children were served unhygienic food. Following directions have been issued to the NGO and all the school heads.

1. **Following aspects are to be kept in mind before lifting the food-grains relating to Mid Day Meal:**

- a) Quality and quantity should be checked before lifting the food-grains from Food Corporation of India depots.
- b) The food-grains which are kept in open space should not be lifted.
- c) Food-grains should be lifted from Food Corporation of India depots only.
- d) On the day of lifting of food-grains District Elementary Education Officer/Deputy District Education Officer should be present. If any complaint is received regarding quality of food-grains, it would be responsibility of concerned officer.
- e) All the District Elementary Education Officers will ensure that when the delivery of Mid Day Meal food-grains will be done by HAFED in their respective district, member of Self Help Group would be present in the school for taking delivery of food-grains.
- f) Before taking delivery of food-grains the weight should be checked on their own weighing machine. Full weight of food-grains should be ensured. If any Self Help Group refuses to take food-grains, it will be the responsibility of Self Help Group itself.

2. **While preparing Mid Day Meal, the following should be kept in mind:**

- a) While preparing Mid Day Meal, food-grains should be cleaned properly and put the Mid Day Meal in neat & clean utensils. Mid Day Meal kept at neat & clean place, should be served in hygienic manner. The sealed/packed oil/ghee of good company should be used in place of open oil/ghee purchased from open market.
- b) Mid Day Meal be prepared in kitchen only and not to be prepared in open space/under tree(s).



3. **Before serving Mid Day Meal the following aspects are to be kept in mind:**

- a) Before serving the Mid Day Meal to the students and after taking Mid Day Meal hand washing with soap of all the students should be ensured.

The recipe prepared out of 20 recipes listed by the Directorate for Mid Day Meal, should be prepared in the school premises and under the supervision of school head. Head of school should ensure the quality and quantity of food and he/she should taste the Mid Day Meal himself before serving the same to the students.

2.21.2 Sub-standard supplies

No sub-standard supplies have been found made.

2.21.3 Diversion/ misuse of resources

No Diversion/misuse of resource has been found made.

2.21.4 Social discrimination

No observation about any kind of discrimination with regard to gender/caste or community base so-far as cooking and serving of food or seating arrangement was concerned.

2.21.5 Action taken and safety measures adopted to avoid recurrence of such incidents. Whether Emergency Plan exists to tackle any untoward incident.

In case of any such incident, compensation is awarded to the victim.

2.22 Status of Rastriya Bal Swasthya Karyakram.

Numbers of visits made by the RBSK team for the health check-up of the children are as per the schedule of NRHM. A team of CMP/ PMO of health department visits the schools and health check-up record/health cards of children are maintained at school level. All the DEEOs are directed for cooperation to RBSK team.

2.22.1 Provision of micro- nutrients, de-worming medicine, Iron and Folic acid (WIFS).

The health check up Programme is carried out in all the schools in convergence with the Health Department. 1336051 (from AT-17) students were checked



and 1315692 children were given iron and folic acid tablets and 1448024 children were given De-worming tablets. Measurement of height and weight is done at the school level.

Spectacles have been distributed to children with refractive error.

5602 spectacles have been distributed to the children with refractive error.

2.22.2 Distribution of spectacles to children with refractive error,

No

2.22.3 Recording of height, weight etc.

Health card of height and weight is maintained at school level.

2.22.4 Number of visits made by the RBSK team for the health check-up of the children (Please ensure to upload at least two photographs of the visit of the medical team in each school on MDM-MIS portal).

Numbers of visits made by the RBSK team for the health check-up of the children are as per the schedule of NHM.

It is also necessary to mention here that Mid Day Meal week was organized in the 22 districts of the State from 5 to 12 September. During this week, stock checking of Mid Day Meal Scheme, cleanliness of kitchens, Medical check-ups of cooks, with the co-ordination of Health Department basic health issues like inspection of MDM, inspection of toilet, first aid box, hand washing and drinking water facilities were initiated. A copy of instructions issued to all the District Elementary Education Officers vide this office letter no. 4/55-2015 MDM (1) dated 31.08.2017.

2.23 Present monitoring structure at various levels. Strategy for establishment of monitoring cell at various levels viz. Block, District and State level for effective monitoring of the scheme.

To implement this scheme more effectively all IAS and HCS officers of the School Education Department have been directed that while on tour they should check implementation of Mid-Day-Meal scheme. Surprise inspections of schools are being done by the staff of the Headquarter. The Department has recruited 8 monitoring officers at Divisional level. Monitoring officers have been entrusted the responsibility to visit at least 50 Schools in a month and Account Executives/Programme Executives to visit at least 20 schools in a



month. Account Executives and Programme Executives get telephonic information of at least 10 Schools Daily.

Automated System for monitoring has also been implemented and monitoring cell has been established at HQ.

2.24 Meetings of Steering cum Monitoring Committees at the Block, District and State level

A total of 71 meetings were held. 16 meetings of MP (Member of Parliament of Lok Sabha) level and at District level and Block level 55 meetings of Monitoring cum Steering Committee have been held in 2019-20.

2.24.1 Number of meetings held at various level and gist of the issues discussed in the meeting,

It is submitted that 71 meetings of Monitoring cum Steering Committee at District level and Block level 55 meetings have been held in 2019-20. Issues regarding proper implementation of mid day meal scheme, availability of utensils, gas, food grains etc are discussed during these meetings. DEEOs are directed to remove discrepancies found during these meetings.

2.24.2 Action taken on the decisions taken during these meetings.

Matter regarding proper implementation of mid day meal scheme, availability of utensils, gas, food grains etc are discussed during these meetings. DEEOs are directed to remove discrepancies found during these meetings.

2.25 Frequency of meeting of District Level Committee held under the chairmanship of senior most MP of the District to monitor the scheme. Gist of the issues discussed and action taken thereon.

55 meetings were held for implementation of Mid Day Meal Scheme in Districts and Block level. Matter regarding proper implementation of mid day meal scheme, availability of utensils, gas, food grains etc are discussed during these meetings. DEEOs are directed to remove discrepancies found during these meetings.

2.26 Arrangement for official inspections to MDM centers/schools and percentage of schools inspected and summary of findings and remedial measures taken.



The Programme is monitored regularly by State/Head Quarter Officers and District Elementary Education Officers as well as Block Education Officers. They have been directed to inspect at-least 25 schools in a month. Discrepancy pointed out by the inspecting officers is conveyed to the concerned District Elementary Education Officer for strict action.

2.27 Details of the Contingency Plan to avoid any untoward incident. Printing of important phone numbers (eg. Primary health center, Hospital, Fire brigade etc) on the walls of school building.

1. All the school heads have been directed to display the emergency numbers of nearest health centers, community health centers, district health centers, Fire brigade, Deputy Commissioner office contact number and also the contact number of District Elementary Education Officers and Block Elementary Education Officers on a wall/wall mounted Board **(Annexure-IX)**.
2. Instructions have been issued to all schools regarding washing hands of students before & after Mid day Meal .
(Annexure-X).
3. Instructions have been issued regarding lifting & storage of food-grains.
(Annexure-XI).
4. Instructions have been issued regarding the testing of food samples through reputed institutes recognized by the CSIR or National Accreditation Board at least once in a month or whenever desired by Head master/ Mid day Meal Incharge. **(Annexure-XII)**.

2.28 Grievance Redressal Mechanism

2.28.1 Details regarding Grievance Redressal at all levels,

A Grievances Cell has been established in the Mid-Day-Meal branch. Complaints or suggestions are received by this branch by way of (1) by post, (ii) by email at email address mdmhry@gmail.com and (iii) by telephone on telephone no. [0172-2584522](tel:0172-2584522) (iv) CM Window Portal. Complaints received by email and telephone are noted down and put to officials for necessary orders by the Computer Operator. The complaints received by post are dealt by the Mid-Day-Meal Branch and are put to officials for necessary orders. Assistant Director Mid-Day-Meal is the Nodal Officer for complaints. The Nodal Officer contacts



complainants on phone and solves their problems/ complaints. Only in complaints of serious nature an enquiry is held by the officers of Head Quarter/ Field Officers. All complaints are dealt promptly. It is submitted that whenever any complaint of Mid Day Meal is received through CM's Portal, E-mail, telephone or through District Elementary Education Officer or through post, prompt action is taken to resolve the problem and in case of serious nature complaints, enquiry is also being conducted at Directorate level and as per enquiry report action is taken against the defaulters. The complaint on CM's Window is to be resolved within a month. Nature of complaints relate to removal of cook cum helpers, increase of honorarium of cook cum helpers, honorarium not paid to cooks on time, regular pay scale of programme executive and account executive and other related issues of MDM.

2.28.2 Details of complaints received i.e. Nature of complaints etc.

Following nature of complaints are received:-

1. Complaint against mid day meal Incharges regarding misuse of mid day meal scheme.
2. Complaint against Cook cum Helpers regarding mid day meal.
3. Complaint regarding untoward incidents in mid day meal.
4. Complaint regarding removal of Cook cum Helpers.
5. Complaint regarding low quality of mid day meal.
6. Complaint regarding nonpayment of honorarium to cooks in time.

Complaints of serious nature received from various channels are sent to District Elementary Education Officers to take immediate necessary action in matter after inquiry.

Complaints of routine type/nature received from various channels are sent to District Elementary Education Officers to take immediate necessary action in matter.

2.28.3 Time schedule for disposal of complaints,

As mentioned in para 2.28.1 above.

2.28.4 Details of action taken on the complaints.

All complaints are being sent to concerned District Elementary Education Officers to take necessary actions on the complaints after the enquiry.

2.29 Details regarding Awareness Generation & Information, Education and Communication (IEC)



activities and Media campaign, carried out at State/district/block/school level.

Objective and importance of hot cooked meal being served to the school going children has been highlighted in the Edusat programme by the different officers of the Mid Day Meal Scheme. The General Awareness activities have been conducted by the Department. Advertisements were given in the leading News papers like the Tribune, Hindustan, Times of India, Indian Express, Dainik Bhasker, Dainik Jagran, Amar Ujala, and Punjab kesari for awareness of activities. The Advertisement was given on 91.1 FM and 93.5 Red FM for radio jingles and also shows on Television channel like Janta TV, News 18 & Haryana News on mid day meal. One day workshop on Food Fortification, safety and Nutrition was also organized on 28.01.2020 for awareness generation activities. The awareness generation activities were also shared by means of pamphlets, posters, Youtube link etc. A document of nutritional and related deficiencies has also been prepared.

2.30 Overall assessment of the manner in which implementation of the programme is contributing to the programme objectives and an analysis of strengths and weaknesses of the programme implementation.

This Programme have been contributing positively in achieving its objectives such as increase in enrolment, retention and attendance of children in schools and improving the nutritional level of school children.

2.31 Action Plan for ensuring enrolment of all school children under Adhaar before the stipulated date.

All District Elementary Education Officers have already been directed to link 100% of students (Mid Day Meal Beneficiaries) with Adhaar. 99% students have already been linked with Adhaar as on 31.03.2020.

2.32 Contribution by community in the form of Tithi Bhojan or any other similar practices in the State/ UTetc.

- Tithi Bhojan- Every third Tuesday of the month is celebrated as girl student's birthday jointly as "Beti Ka Janam din-School Me Abhinandan". All the girls whose birthdays fall in the given month are congratulated and given a special treatment during the MDM.



- It is also aimed at giving a fill-up to the community participation as parents are also invited to these celebrations and be given a window of free participation in the MDM and other activities of the school.
- Involvement of Self Help Groups in cooking and management of MDM.
- Community contribution on special festivals and national day's celebration in schools.
- Maintenance of kitchen gardens in school by the community.

2.32.1 Kitchen Gardens

2.33.1 Status of availability of kitchen gardens in the schools. (Please furnish school wise details for all districts in the table given at Annexure – W 1.)

2554 Schools having School Nutrition/kitchen gardens in the State.

2.33.2 Mapping of schools with the corresponding Krishi Vigyan Kendras (KVK)

No,

2.33.3 Details of the mechanisms adopted for the setting up and Maintenance of kitchen gardens.

Maintenance of School Nutrition/kitchen gardens are made with help of School staff.

2.33.4 Whether the produce of these kitchen gardens is used in MDM.

Yes

2.33.5 Action plan for setting up of kitchen gardens in all schools.

It would be the Endeavour to complete setting up of School Nutrition/kitchen gardens in a phased manner in the next financial year in all schools in the State.



2.34 Details of action taken to operationalize the MDM Rules, 2015.

The MDM rules are implemented as per rules issued from Govt. of India as well as State Government.

2.35 Details of payment of Food Security Allowances and its mechanism.

It is submitted that due to COVID-19 during the month of 13.03.2020 to 31.03.2020 Rs. 8,36,96,000/- payment has been made under food security allowances. Further, whenever such situation will arise the action will be taken as per rules.

2.36 Cooking Competition

2.36.1 Whether cooking competitions have been organized at different levels in 2019-20,

Yes, at Cluster Level/Block Level

2.36.2 if yes in 2.36.1,

2.36.2.1 the number of participants in these competitions

All Cook cum Helpers participated in these competitions. Numbers could not be obtained from field Offices due to Lockdown.

2.36.2.2 Details of judges

Principal/BEO/Cluster Heads

2.36.2.3 How many participants were awarded

Numbers could not be obtained from field Offices due to Lockdown.

2.36.2.4 Was the awarded participants given any cash prizes

Certificates were awarded to the winners.

2.36.2.5 Whether the awarded recipes have been shared with schools

Yes



2.36.3 Details of action plan for year 2020-21

2.37 Details of minor modifications from the existing guidelines carried out by District Level Committee chaired by the District Magistrate.

The powers are delegated to all District Magistrate for minor modifications vide No. kw 1/23-2018 MDM (3) dated 09-04-2019.

2.38 Details of new interventions envisaged under 5% flexi funds – For each intervention, please provide detailed information in the below template

All DEEOs have been directed to set up kitchen gardens in schools and ensure that 5% Flexibility is not proposed for creation of capital assets vide letter No.kw 1/23-2018 MDM (3) dated 09.04.2019 for release of Flexi Funds.

2.38.1 Background Note

Govt. of India has directed vide letter No. 1-4/20180-Desk (MDM) dated 14.03.2019 first time for proposal of new interventions envisaged under 5% flexi funds. The approved funding pattern between the Centre and the States under National Programme of Mid Day Meal in Schools (NP-MDMS) will also be followed for these 5% funds of Annual Work Plan & budget (AWP&B) with the prior approval of MHRD. As per directions of Govt. of India flexi-funds shall not overlap the activities under the approved components of the scheme. The States should rather aim at improving the effectiveness of the scheme by addressing the gaps, if any, such as supplementary nutrition over and above the existing provisions, setting up of School Nutritional/kitchen gardens in schools etc. The States will ensure that 5% flexibility is not proposed for creation of capital assets such as construction of kitchen-cum-stores, dining halls, procurement/replacement of kitchen devices etc.

2.38.2 Objectives

To improve the effectiveness of the scheme by addressing the gaps, if any.

2.38.3 Rationale for the intervention

To improve the effectiveness of the scheme.

2.38.4 Time lines

As per guidelines of Govt. of India.

2.38.5 Coverage



5909 kitchen gardens/school nutrition gardens will be setup during the year 2020-21.

2.38.5.1 Number of Districts

22

2.38.5.2 Number of school Nutrition Gardens

3603 SNG Proposed during 2020-21

Central Share-Rs. 108.09 lakh	State Share- Rs.72.06 lakh	Total Rs.180.15 lakh
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2.38.5.3 Supplementary Nutrition Items

Background Note

Pinni Distribution

Besan Ghee Made Pinni @Rs. 9 per piece will be served to 211306 enrolled children for 60 days in a year in primary and upper primary classes in 3 economically and educationally backward districts viz. Jhajjar, Nuh and Mahendergarh

Objectives

Improvement in nutrition level.

Rationale for the intervention

Improvement in nutrition level.

Time lines

3 year plan

Coverage

Number of Districts

3 economically and educationally backward districts viz. Jhajjar, Nuh and Mahendergarh

Number of children

211306

Number of working days

55

Requirement of Funds

Rs – 1045.96 lakh (central Share- Rs. 627.58 lakh and State share Rs. 418.39 lakh)

Monitoring

All DEEOs/BEEOs/MOs.

2.38.5.4 Number of children

1448024

2.38.5.5 Number of working days

232



2.38.6 Requirement of Funds

Rs. 42070.65 Lac (Centre Share Rs. 25242.39 + State Share Rs. 16828.30).

Kitchen Devices Rs. 2417.90 Lac (Centre Share Rs. 1450.74 + State Share Rs. 967.16).

Repair of Kitchen cum Stores Rs. 22.60 lac (Centre Share Rs. 13.56 + State Share Rs. 9.04).

For new setup of 3603 Kitchen Gardens Rs. 180.05 Lac (Centre Share Rs. 108.09 + State Share Rs. 72.06).

For Supplementary Nutrient Items Rs – 1045.96 lakh (central Share- Rs. 627.58 lakh and State share Rs. 418.39 lakh) The State may consider providing balance funds from its own resources.

2.38.7 Monitoring

All DEEOs/BEEOs/MOs.

2.38.8 Outcome measurement

Skill development and interest of school children will improve.

2.38.9 Impact assessment

The effectiveness of the scheme will improve

2.39 Any other issues and Suggestions.

It is suggested that mid day meal scheme has been formed and runs through contractual staff. More contractual staff may be allowed to be appointed for its smooth functioning. The present MME is too meager to manage the present salaries of the staff. Keeping in view of the same, the present amount in MME head may be enhanced.

It is further suggested that an ' Emergency Fund ' of Rs 5 lacs may be earmarked annually for the victims who suffer due to untoward incidents in schools.

The students may be given skill development training in the field of agriculture and Floriculture by involving local Panchayat. This may be viewed as a means for increasing the enrolment of the children in Government Primary and Upper Primary schools.

At present Ghee is provided 5Gm for each student which is not sufficient, hence it is suggested that the quantity of Ghee may be increased from 5Gm to 10Gm for each student.



It is also suggested that Wi-Fi Internet/ Hotspots may be provided to the MDM incharges in the schools so that the schools are able to send the report through MIS and AMS smoothly.



ANNEXURE

I-XII



Annexure – W 1

School wise information on kitchen gardens

S. No.	Name of District	Name of Block	Name of school	Type of kitchen field (open field, terrace, containers)	Size of kitchen garden (approx. sq mt)	Main produce	Quantity of produce (in Kg)	Participating agencies (KVK, Horticulture Dept., Community, School's own initiative)

All DEEOs were directed vide letter No. 1/37-2019 MDM (3) dated 13.06.2019, 30.08.2019 and 12.09.2019 for taking action as per direction of Govt. of India. At present, 2554 School Nutrition Gardens have been established in schools. The required Annexure will be provided shortly.

Note : At least three photographs to be uploaded on MDM-MIS portal